



GOVERNMENT OF KARNATAKA

Karnataka Innovation and Technology Society (KITS),

**Department of Electronics, IT, BT and S&T, Government of Karnataka, BMTC – Central
Offices Building, TTMC ‘B’ Block, 4th Floor, Shanthi Nagar, KH Road, Bengaluru 560 027**

website: <https://itbtst.karnataka.gov.in/>

Tender No. KITS/ADMN/PUR/3/2022–AA-KITS Dated: 25-03-2023

e-Tender Notification
for

**Procurement of Desktops (All-in-One), Laptops, Printers
and Software**

**KITS, Department of Electronics, IT, BT, and S&T,
Government of Karnataka**

The authorities and schedule for bidding is as under: -

1)	Designation and address of the procuring entity	Karnataka Innovation and Technology Society (KITS) Department of Electronics, IT, BT and S&T, Government of Karnataka., BMTC – Central Offices Building, TTMC ‘B’ Block, 4th Floor, Shanthinagar, KH Road, Bengaluru 560 027
2)	Designation and address Of the Tender Inviting authority	Mr Arjun Odeyar, General Manager-Events Karnataka Innovation and Technology Society (KITS) Department of Electronics, IT, BT and S&T, Government of Karnataka., BMTC – Central Offices Building, TTMC ‘B’ Block, 4th Floor, Shanthinagar,KH Road, Bengaluru 560 027
3)	Designation and address of the tender accepting authority	Dr N Shivashankara, Managing Director Karnataka Innovation and Technology Society (KITS) Department of Electronics, IT, BT and S&T, Government of Karnataka., BMTC – Central Offices Building, TTMC ‘B’ Block, 4th Floor, Shanthinagar,KH Road, Bengaluru 560 027

Sl. No.	Event Description	Date & Time
1	Uploading of Tender Document in the e-portal	24.03.2023
2	Last date for sending clarifications/queries	04.04.2023 17:30 hrs
3	Date of pre-bid meeting	06.04.2023 11:30 hrs
4	Response to clarifications/queries in e-portal	11.04.2023 17:30 hrs
5	Last Date for Submission of Bid	08.05.2023 17:30 hrs
6	Opening of Technical Bids	10.05.2023 11:00 hrs
7	Opening of Financial Bids of the technically eligible bidders	12.05.2023 11:00 hrs

GOVERNMENT OF KARNATAKA
Department of Electronics, IT, BT, and S&T

Karnataka Innovation and Technology Society (KITS), BMTC – Central Offices Building,
TTMC ‘B’ Block, 4th Floor, Shanthi Nagar, KH Road, Bengaluru 560 027

e-TENDER NOTIFICATION

KITS/ADMN/PUR/3/2022–AA-KITS

Dated: 25-03-2023

Office of the Managing Director, KITS, Dept of IT, BT and S &T Karnataka, Bengaluru is inviting bids through online e-Procurement portal for procurement of **22 All-in-One Desktops as per Annexure-1, 15 Laptops as per Annexure-2, 7 Printers as per Annexure-3 and Softwares as per Annexure-4** for the use of Officers and officials of KITS.

Name of the Procurement	Particulars
Procurement of Desktops, Laptops, Printers and Softwares for KITS	1. 22 All-in-One Desktops 2. 15 Laptops 3. 7 printers 4. Softwares

1. EMD: Two Lakh Rupees.
 - i. The Participating bidder will have to pay Earnest Money Deposit (EMD) through e- Procurement Portal by any one of the modes that is Credit Cards, Direct Debit, NEFT or OTC.
2. **Price Bid:** The Supplier should quote the price and applicable GST for providing the All-in-One Desktops, Laptops, Printers and Softwares for KITS in the required format as specified in the e- procurement system.
3. The bidder can view the tender details from the websites – <http://eproc.karnataka.gov.in> and <https://itbtst.karnataka.gov.in/> and for further information, Please contact : - Smt. Champa General Manager-IT, KITS, Bengaluru ,BMTC – Central Offices Building, TTMC ‘B’ Block, 4th Floor, Shanthi Nagar, KH Road, Bengaluru 560 027 Email- gm3kbits@gmail.com
4. The Soft copies of the Bid documents can be downloaded from e-Procurement portal and also from <https://itbtst.karnataka.gov.in/> consisting of PQR (Pre- Qualification Requirements) and eligibility criteria of bidders, scope of the goods to be supplied, terms and conditions of contract to be complied with by the agency/by the bidders registered with e-Procurement for e-Tendering.

5. The technical bid shall include the Pre- Qualification Requirements documents. The financial bids shall include the duly filled as per Schedule-I. Both the scanned technical and financial bids shall be uploaded. The technical bid containing Pre- Qualification Requirements documents will be opened on as per the event specified above. For more details, visit the web site <http://eproc.karnataka.gov.in> and <https://itbtst.karnataka.gov.in/>
6. **Technical Bid:** The Technical bid should be complete in all respects and contain all information about the 22 All-in-One Desktops as per Annexure-1, 15 Laptops as per Annexure-2, 7 Printers as per Annexure-3 and Software as per Annexure-4 of this document. **It should not contain any price**

7. **Criteria for Technical Bid**

Sl. no	Criteria	Documents Required
1	Bidder should submit a declaration for having an office in Bengaluru	(Refer Annexure-5)
2	The bidder should be a licensed dealer/authorized partner for the All-in-One Desktops, Laptops, Printers and Software intended to be supplied as per the tender.	Manufacturer's Authorization Form (MAF) from OEM shall be furnished in the format prescribed in Annexure-6 .
3	The bidder should be a company registered under the Companies Act, 1956/2013 or a Limited Liability Partnership Firm registered under the Limited Liability Partnership Act, 2008.	Certificate of Incorporation or registration certificate of firm and Commencement of Services. (Refer Annexure-7) Copy of certificate of GSTIN under GST Act and Permanent Account Number (PAN) card issued by income tax department should be provided. (Refer Annexure-7)
4	The bidder should have more than 3 crores Average annual turnover for last 3 years (2019-20, 2020-21 and 2021-22)	Certified copy from Chartered Accountant (Audited Balance Sheet Copies) shall be provided as per the format given in Annexure-8
5	The Bidder should not be blacklisted by the Government of Karnataka or any of its department/agency or by Central / any other State/UT Government or its department/agency for indulging in corrupt or fraudulent practices or for indulging in unfair trade practices for any reasons whatsoever as on the time of bidding.	A declaration signed by Authorized signatory as per Annexure-9

6	The Bidder or its OEM themselves or through reseller(s) should have regularly, manufactured and supplied 22 All-in-One Desktops (All-in-One) as per Annexure-1, 15 Laptops as per Annexure-2, 7 Printers as per Annexure-3 and Softwares as per Annexure-4 or similar category products at least to two Central / State Govt Organization / PSU / Public Listed Company for the Financial years 2021-22 and 2022-23	Satisfactory Certificate - Annexure 10
7	Submission of Declaration of Acceptance of Terms & Conditions to Tender in the given format	A declaration signed by Authorized signatory as per- Annexure-11
8	Submission of undertaking on litigation(s) in the given format	Undertaking from the Company Secretary or the Authorized Signatory as per Annexure-12
9	Furnishing of the Power of Attorney	Power of Attorney executed by the Bidder in favor of the Principal Officer or duly Authorized Representative, certifying him as an authorized signatory for this Tender- Annexure- 13
10	IDC Certification	OEM should be amongst the top 4 vendors for commercial All-in-One desktop PC product/ Commercial Laptop product as per IDC report in India for the last three consecutive quarters. Copy of the IDC certificate needs to be submitted along with the technical bid. (Refer Annexure-1, Annexure-2, Annexure-3 and Annexure-4)

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I. General Information:

- a. Tenders shall be valid for a period of 120 days from the date of opening of financial bid.
- b. Alternative tender will not be considered.
- c. Tender document is non-transferable.
- d. Conditional tenders are liable for rejection.
- e. Tenders without or insufficient amount of EMD or the required documents and certificates to satisfy the claim of exemption, if claimed any, the will be rejected
- f. Intending tenderers can have detailed information from the office during office hours, Contact Person: Smt. E. Champa, General Manager-IT, KITS, Bengaluru, Phone Number 080-22230109 / 22231008.
- g. KITS Karnataka reserves the right to reject any or all tenders without assigning any reason.
- h. The successful tenderer shall enter into a contract agreement on a non-judicial stamp paper of Rs.200/- (Rupees Two hundred only) with terms and conditions as per the format specified by KITS, Karnataka
- i. Security deposit as prescribed in the contract document would be collected at the time of entering into agreement.
- j. Tender document can be downloaded from the website <https://itbtst.karnataka.gov.in/> or from <http://eproc.karnataka.gov.in/>

II. Terms and Conditions:

The following are the Terms & Conditions (reiterated as specified in clause III Criteria for Technical Bid of this document as PQR conditions. The bids should be submitted through e-procurement platform vide <https://eproc.karnataka.gov.in/>.

- a. The bidder should be a licensed dealer of the product (Manufacturers' Authorization Form (MAF) shall be furnished in the format prescribed in “**Annexure-6**”.
- b. KITS Karnataka will not deal with any entity other than the authorized bidder, whatsoever the nature of its relationship with the bidder
- c. Bidders should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the purchaser to provide consulting services for the preparation of the design, specifications, and other document to be used for the procurement of the goods to be purchased under this Invitation of Tenders.
- d. Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by the Government of Karnataka.

III. Technical Bid:

The Technical bid should be completed in all respects and contain all information about the **22 All-in-One Desktops as per Annexure-1, 15 Laptops as per Annexure-2, 7 Printers as per Annexure-3 and Softwares as per Annexure-4** of this document. It should not contain any price information. However, it should confirm that all required rates have been quoted in Commercial Offer (CO), without showing the actual amounts in the Technical Bid. It is mandatory to submit all the details in the prescribed formats duly filled in as specified in e- Procurement system, along with the offer. KITS, at its discretion, may not evaluate a technical bid in case of non- submission or partial submission of technical details. The technical bid must be submitted by bidder to KITS in an organized and structured manner etc.

Bidders shall furnish the following information and upload the scanned documents:

- a. Name and full address of the bidder.
- b. Name and telephone number of the contact person (on behalf of the bidder).
- c. Goods and Service Tax Identification Number (GSTIN)/ Registration Certificate under the Goods and Service Tax Act.
- d. Copy of the PAN card issued by I.T Department.
- e. Should upload self-certified recent Form GSTR-3B copy in the e-procurement portal
- f. Number and date of the certificate/dealership authorization letter issued by original equipment manufacturers for having appointed the bidders as the authorized seller/distributor of All-in-One desktops and Laptops.
- g. Name/s, contact number/s, e-mail ids of authorized person/s of any two-government organization/s to which the bidder has supplied All-in-One Desktops and Laptops, etc. in the past 2 years.
- h. Check List of documents submitted for technical bid.
- i. The compliance sheet comparing the configuration/specifications as stated in the tender document and as offered by the bidder shall be submitted. Deviations if any along with explanation shall be clearly mentioned

IV. Scope of Work

The bidder should supply and install 22 All-in-One Desktops as per Annexure-1, 15 Laptops as per Annexure-2, 7 Printers as per Annexure-3 and Softwares as per Annexure-4 for the use of Officers/officials of the Office of the Managing Director, KITS Dept. of Electronics IT, BT and S&T, Karnataka Innovation and Technology Society (KITS), Department of Electronics, IT, BT and S&T, Government of Karnataka, BMTC – Central Offices Building, TTMC ‘B’ Block, 4th Floor, Shanthi Nagar, KH Road, Bengaluru 560 027

- a. The bidder should carry out the required configuration of the Operating system (OS), installation of legal version MSoffice Professional Licenses and Anti-virus subscription license for the All-in-One Desktops and laptops supplied.
- b. The above should be demonstrated to the designated KITS official, in the office of the KITS who will, only on satisfaction of the operation of the supplied All-in-One Desktops, Laptops, Printers and Software sign the Acceptance Report.

V. Warranty

Bidder should provide comprehensive onsite warranty which includes repair/ replacement of defective spare parts and labor for 3 years from the date of supply of All-in-One Desktops, Laptops, Printers and Softwares including warranty for battery and adapter at the locations throughout the State where these All-in-One desktops and Laptops may be in use.

VI. Conditions of Bid

- a. Bids should be valid for a period of 120 days from the date of opening of the financial bid.
- b. Bidders should pay EMD of Rs. 2,00,000.00 (Two Lakh Rupees only).
- c. The bidder can pay the EMD in the e-Procurement portal using any one of the following payment modes:
 - i. Credit Card
 - ii. Direct Debit
 - iii. National Electronic Fund Transfer (NEFT)
 - iv. Over the Counter (OTC)
- d. The supplier's bid will be evaluated only on confirmation of receipt of the payment of EMD in the Government of Karnataka. For details on e- Payment services and process refer to e-procurement portal, or on verification of exemption claimed, if any, with reference to relevant document, portal, and the Government orders.
- e. EMD would be returned to the unsuccessful bidders soon after the finalization of the

bid. The Successful bidder's EMD will be returned after furnishing of Performance Bank Guarantee.

VII. Commercial Bid

Commercial Bid shall be for supply of 22 All-in-One Desktops as per Annexure-1, 15 Laptops as per Annexure-2, 7 Printers as per Annexure-3 and Software as per Annexure-4 shall be filled combinedly uploaded, encrypted by the Digital Signature of the Bidder.

- a. Commercial Bid for supply of 22 All-in-One Desktops as per Annexure-1, 15 Laptops as per Annexure-2, 7 Printers as per Annexure-3 and Software as per Annexure-4 shall be as specified in the e-Procurement system and shall be submitted, electronically.
- b. 'Price' will be for all the costs of 22 All-in-One Desktops as per Annexure-1, 15 Laptops as per Annexure-2, 7 Printers as per Annexure-3 and Software as per Annexure-4 and shall be inclusive of all the costs such as Transportation, Taxes & Duties, Theft and Accidental Insurance, Configuration and Installation of OS, supply and installation of MS Office Professional 2021 License (Legal version), Antivirus software license, warranty etc. The bidder should mention net value of the product to be supplied and tax element (GST) separately and then put the total value in the financial bid document (Refer Schedule I). It is mandatory that the Commercial Bid for All-in-One Desktops, Laptops, Printers and Software shall be submitted combinedly as per the specified form in the e-procurement portal.
- c. KITS reserves the right to issue any addendum/corrigendum to this bid document at any time prior to 2 days before the last date for submission of bids. KITS may amend any of the bid terms, which would be communicated/ indicated to the bidder as addendum/ corrigendum to bid document in the e-Procurement portal. The amendment so carried out will be binding on all the bidders. It will be assumed that addendum/corrigendum have been taken into consideration by the bidders in their offers after intimation, amendments shall be deemed to form an integral part of this tender document.
- d. Communication from KITS will, inter alia, is by e-mail id provided for further communication through the e-procurement portal.
- e. The Earnest Money Deposit (EMD) may be forfeited if the bidder withdraws his bid during the period of bid validity or in case of successful bidder's failure to furnish the performance bank guarantee or in case of fail to supply the All-in-One Desktops, Laptops, Printers and Softwares after awarding the contract or the purchase order.
- f. The cost incurred towards bidding and submission of tender documents is the responsibility of bidders, regardless of the conduct or outcome of the tendering process.

VIII. Evaluation of bid

- a. **Prequalification Evaluation:** The KITS will first scrutinize the eligibility of the prospective bidders as per “Prequalification criteria” of this tender notification, based on the documents submitted by the bidder. The offers of the bidders who fulfill the mentioned prequalification criteria will be taken up for further scrutiny i.e., the technical evaluation.
- b. **Technical bid evaluation**
 - i. KITS will scrutinize the technical offers. In the evaluation, KITS will determine whether the technical details along with documents furnished are as per bid requirements and whether items are quoted as per the annexures. If the bidder proposes to supply All-in-One Desktops, Laptops, Printers and Softwares which are equivalent or higher performance than the specified All-in-One Desktops, Laptops, Printers and Softwares the bidder should necessarily include documents in the technical bid, to establish such claim to the satisfaction of the Tender Inviting Authority and Accepting Authority.
 - ii. The technical evaluation will be done on the basis of the information provided by Bidder against the detailed specifications of 22 All-in-One Desktops as per Annexure-1, 15 Laptops as per Annexure-2, 7 Printers as per Annexure-3 and Softwares as per Annexure-4.
- c. **Commercial Bid Evaluation**
 - i. Commercial bid offers of only those bidders who qualify technically shall be opened on the date & time specified in the bid schedule.
 - ii. Evaluation of commercial bid offers for 22 All-in-One Desktops, 15 Laptops, 7 Printers and Softwares will be made.
 - iii. Bidder having the lowest commercial offer for all the below supply and installation will be selected as successful bidder.
 1. 22 All-in-One Desktops as per Annexure-1
 2. 15 Laptops as per Annexure-2
 3. 7 Printers as per Annexure-3 and
 4. Softwares as per Annexure-4

IX. Award of Contract

- a. The Contract will be awarded to the each or one successful bidder as applicable, which is having lowest commercial offer and selected successful bidder for two separate items. The decision of KITS is final in this regard.
- b. Purchase order will be issued to the successful bidder in the KITS format. KITS reserves the rights to place an additional 25% of the total intended requirement at the discovered price or to reduce the intended quantity as per the provisions of the KTPP Act/Rules.
- c. KITS reserves the right to reject all or any of the tenders.
- d. The successful bidder should enter into an agreement with KITS within 15 days of the receipt of the award of the contract based on the terms and conditions contained in this bid document.
- e. The bidder should furnish to the KITS within 15 days from the date of purchase order by way of performance security an amount equivalent to 3 % of the bid value in respect of 22 All-in-One Desktops, 15 Laptops, 7 Printers and Software put together/ as the case may be in the form of a Bank Guarantee of any Nationalized Bank which shall remain in force till the expiry of warranty period of the All-in-One Desktops, Laptops, Printers and Software. The Bank Guarantee (BG) will be returned to the bidder only after satisfactory repair/replacement and maintenance during the 3-year comprehensive onsite warranty period.
- f. The bidder should complete the work of supply and installation within the stipulated period.
- g. During the warranty period, the successful bidder will be required to repair/replace the defective components within one working day, failing which the bidder will be liable to pay a penalty of Rs.100.00 per working day for next two days and Rs.200.00 per working day thereafter. The Bank Guarantee shall be encashed if the penalty so levied is not paid by the bidder within one month of KITS raising the penalty order.
- h. The bidder should comply with such directions as the KITS may issue from time to time for successful supply of the All-in-One Desktops, Laptops, Printers and Software and installation of software.

X. Supply of Goods and Services and Payment

- a. The supply of 22 All-in-One Desktops as per Annexure-1, 15 Laptops as per Annexure-2, 7 Printers as per Annexure-3 and Software as per Annexure-4 must be completed within 45 (Forty-Five) days from the date of issue of purchase order.
- b. A Summary of the Acceptance Report' must be prepared and submitted to the KITS, Bengaluru.
- c. 100 % of the contract value will be released within 30 days from the date of submission of bill after supply and installation of 22 All-in-One Desktops as per Annexure-1, 15 Laptops as per Annexure-2, 7 Printers as per Annexure-3 and Software as per Annexure-4 or as per the purchase order issued and after due certification by the receiving authorities and satisfactory inspection by a 3rd party appointed by KITS within a week
- d. The payment is subject to satisfactory 3rd party inspection appointed by KITS within a week of installation of the items supplied and installed at KITS.

XI. Penalty for delay in delivery

If selected bidder fails to supply the **22 All-in-One Desktops as per Annexure-1, 15 Laptops as per Annexure-2, 7 Printers as per Annexure-3 and Softwares as per Annexure-4** or as per the purchase order issued under this tender notification, within 45 days' time from the date of issue of Purchase Order, a penalty of 1 % of total cost of bid amount, per week (maximum 10%) will be deducted from the amount payable to bidder or recovered from the bank guarantee. This may be in addition to forfeiture of EMD.

XII. Termination of contract – KITS reserves the right to cancel the contract placed on the bidder if:

- a. The bidder commits breach of any of the terms and conditions.
- b. The bidder goes into liquidation voluntarily or otherwise.
- c. The service is found unsatisfactory.

XIII. The procedure for payment of Tender Transaction fee and Earnest Money Deposit

- a. The website of e-Procurement portal is: <http://www.eproc.karnataka.gov.in/>.
Details of the procedure is available on the same webpage.

GOVERNMENT OF KARNATAKA

Karnataka Innovation and Technology Society (KITS)

OFFICE OF THE MANAGING DIRECTOR, KITS -KARNATAKA

PART

-I

Tenders in two cover system duly uploaded by the authorized partners or dealers of All-in-One Desktops, Laptops, Printers and Softwares will be received by the OFFICE OF MANAGING DIRECTOR, KITS -KARNATAKA for the following:

1. Nature of Procurement: For procurement of 22 All-in-One Desktops as per Annexure-1, 15 Laptops as per Annexure-2, 7 Printers as per Annexure-3, and Softwares as per Annexure-4, to the MANAGING DIRECTOR, KITS - KARNATAKA
2. EMD: Two Lakh Rupees.
3. The bidders can view the tender details from the websites – <http://eproc.karnataka.gov.in> and <https://itbtst.karnataka.gov.in> For further information, please contact Person:- Smt. E. Champa, General Manager-IT, KITS Bengaluru Phone Number : 080-22230109/22231008.
4. Tender documents shall be submitted online at e-Procurement portal.
5. The participating bidders will have to pay Earnest Money Deposit (EMD) of Two lakh rupees through e-Procurement portal by any one of the 4 modes i.e., Credit Card, Internet Bank (Direct Debit), NEFT (National electronic Fund Transfer) or OTC (remittance at the bank counter).
6. The validity of the offer shall remain open for a period of 120 days from the date of opening of tenders (financial bids). If any tenderer withdraws his tender before the said period or makes any modifications in the terms and the conditions of the tender, then the Office of the Managing Director, KITS Karnataka shall, without prejudice to any other rights or remedy, be at liberty to forfeit the EMD.
7. Final acceptance of the tender rests with Office of the Managing Director, KITS Karnataka who reserves the right to accept or reject any or all tenders without assigning any reason therefor.
8. Submission of the tender by the Agency implies that these conditions of contract have been read and is aware of the scope of the supply of 22 All-in-One Desktops as per Annexure-

1, 15 Laptops as per Annexure-2, 7 Printers as per Annexure-3 and Software as per Annexure-4 for the use of Officers of the Office of the Managing Director, KITS Karnataka

9. Tenders not submitted in the prescribed form will be rejected. Tenders which propose any alterations in the service specified or containing other conditions of any sort will be rejected.
10. **Security Deposit:** The successful Agency should pay Security Deposit equivalent to 3% of the value of the contract amount put to tender for due performance of the contract.
11. The successful tenderer shall attend the office on a date to be fixed and intimated to him for executing agreement etc. failure on the part of the successful tenderer to execute the contract agreement within 15 days from the receipt of written communication of letter of acceptance to this effect, would entail rejection of tender and forfeiture of EMD.
12. Rejected Bidders EMD shall be refunded

ANNEXURE-1

Tender Notification KITS/ADMN/PUR/3/2022-AA-KITS Dated: 25-03-2023

Desktop Configuration (All-in-One) – 22 Qty

Component	Description	Proposed Specification by Bidder	Remarks / Deviations
Make & Model	To be specified by supplier (Only a Business / Enterprise series of All-in-One desktop be quoted). The brand quoted and the vendor should not be blacklisted in any of Govt., Semi Govt. Or similar entities.		
ISO Certification	Manufacturing facility / brand should be ISO 9001:2015 or latest, PC- Ms-Windows, Energy Star, EPEAT		
Form Factor	All-in-One Model		
Processor	12 th Gen Intel Core i5 processor or higher or AMD Ryzen 3 processor – 3.00 Ghz or higher, 4MB cache equivalent or higher		
Chipset & Motherboard	Compatible chipset with processor & OEM Motherboard with hardware/software TPM 2.0 support		
RAM	16GB, 1x16GB, DDR4 4 DIMMS up to 64 GB or Equivalent		
Monitor	23.8” or higher, Anti-Glare FHD IPS display		
Ports	4 USB ports or higher (minimum 2 USB 3.0), 1 Ethernet (RJ-45), 1 HDMI/DP Port, Headphone/Microphone combo jack (3.5 mm).		
Hard Drive	1 TB SSD or higher		
Audio	Integrated HD Audio controller with two Speakers (2W x 2) (internal/external)		
Ethernet	Integrated Gigabit Ethernet Connection (10/100/1000 Mbps)		
Wi-Fi	802.11 ac		
Operating System	Windows pro 11 or Higher(genuine licensed version only)		
Anti virus	Pre-loaded with latest version of anti virus (Semantec / McAfee / Etrust / Kaspersky / Escan / Trendmicro Microsoft defender / Quickheal) with 3 years license.		

Other Regulatory Certification & Environmental Standards	EPEAT India Registered, Energy Start, MIL-STD, FCC, UL, Microsoft. OEM should be amongst the top 3 vendors for commercial All-in-One desktop PC product as per IDC report in India for the last three consecutive quarters. Copy of the IDC certificate needs to be submitted along with the technical bid.		
Warranty	3 years Comprehensive Onsite Warranty, Including Windows 11 Professional OS, Monitor, KBD & Mouse from the OEM. In case of Hardware breakdown, service calls must be attended by OEM authorized engineer directly. 3- year product warranty including Monitor, Key Board & Mouse should reflect in the support website of the OEM. OEM Certificate for Product End of Life in next 5 years		

Note: The technical configuration should be equivalent or higher configuration.

ANNEXURE-2

Tender Notification KITS/ADMN/PUR/3/2022-AA-KITS Dated: 25-03-2023

Laptop Configuration – 15 Qty

Component	Description	Proposed Specification by Bidder	Remarks / Deviations
Processor	12 th Gen Intel Core i7 or AMD equivalent		
Operating System	Windows 11 Pro or higher(genuine licensed version only)		
Display	14-inch, HD 1366 x 768, 60 Hz, anti-glare, non-touch, 45% NTSC, 250 nits		
Graphics	Iris Xe Graphics or Equivalent		
Memory	16GB, 1 x 16 GB, DDR4, 3200 MHz		
Hard Drive	1TB, M.2, Gen PCI e NVM3, SSD		
Primary Battery	3 Cell, 41 Wh, Express Charge Capable with AC adapter or Higher		
Wi-Fi Bluetooth	Dual Band Wi-Fi 6+ Bluetooth 5.2		
Multimedia	High Quality Speakers; Single Microphone with HD Camera		
Ports	1 USB 3.2 Gen Type – C port with Display port alt mode / power delivery 1 USB 3.2 Gen 1 port or Higher 1 HDMI 1.4a port or Equivalent 1 RJ – 45 Ethernet port 1 Universal audio port 1 barrel power adapter port		
Anti virus	Pre-loaded with latest version of anti virus (Semantec / McAfee / etrust / Kaspersky / escan / Trendmicro Microsoft defender / Quickheal) with 3 years license.		
Regulatory and Environmental Compliance	EPEAT Gold registered, Energy STAR, MIL-STD 810H, BIS, FCC, RoHS. OEM should be amongst the top 3 vendors for commercial Notebook product as per IDC report in India for the last three consecutive quarters. Copy of the IDC certificate needs to be submitted along with the technical bid		

Input	Single Pointing non – backlit Keyboard, Spill Resistant with touchpad		
Security	TMP 2.0 discrete FIPS 140-2 certified, TCG certified		
Warranty	3 years onsite Warranty including battery & adapter warranty should reflect in the support website of the OEM. OEM Certificate for Product End of Life in next 5 years.		

Note: The technical configuration should be equivalent or higher.

ANNEXURE-3

Tender Notification KITS/ADMN/PUR/3/2022-AA-KITS Dated: 25-03-2023

Printer Configuration – 7 Qty

Sl.no	Description	A4 Mono Network Laser Printer with Network and Duplex		Proposed Specification by Bidder	Remarks/Deviations
		30 PPM	40 PPM		
1	Printing Method	Mono laser			
2	Print Speed	30PPM+/- 3PPM	40PPM+/- 3PPM		
3	Print Resolution	600X600 dpi	1200X1200 dpi		
4	Duty Cycle	20000 A4 Pages Monthly	50000 A4 Pages Monthly		
5	Processor	400 MHz or more	600 MHz or more		
6	Memory	64 MB or more	128 MB or more		
7	Paper Input	250 Sheets Input Tray	250 Sheets Input Tray & 60 pages bypass tray		
8	Paper Output	At least 150 Sheets			
9	Paper Size (Max)	A4, Legal			
10	Duplex Printing	Built-in Automatic			
11	Connectivity	USB 2.0 with cable; 1 Ethernet 10/100 network			

12	Compatible Operating Systems	Windows 10 (32/64bit), Linux		
13	Warranty	3 years on site comprehensive		

Note: The technical configuration should be equivalent or higher.

ANNEXURE-4

Tender Notification KITS/ADMN/PUR/3/2022-AA-KITS Dated: 25-03-2023

Softwares to be procured

Sl.no	Items	Description	Quantity	AMC
1	Microsoft Windows	Windows 11 pro License	20	-----
2	Microsoft Office	Microsoft Office Professional 2021 License	37	-----
3	Adobe Reader	Adobe Acrobat Reader Pro	10	Annually (for 3 years)
4	Adobe Package	Adobe - Illustrator, InDesign, Photoshop etc	01	Annually (for 3 years)
5	Anti-Virus	Quick-Heal Seqrite	28	3 Years
6	Video-Editing Software	Mac and Windows compatible	2	3 Years

Annexure-5

Tender notification KITS/ADMN/PUR/3/2022-AA-KITS Dated: 25-03-2023

**UNDERTAKING ON OFFICE
PREMISES**

This is to certify that has an office in the Bengaluru. Relevant address proof is enclosed.

Company Secretary / Authorized Signatory

Name of Signatory:

Bidder Name:

Date:

Place: Bengaluru

Annexure-6

Tender notification KITS/ADMN/PUR/3/2022-AA-KITS Dated: 25-03-2023

MANUFACTURER'S AUTHORIZATION FORM

To
The
Managing Director
Karnataka Innovation and Technology Society (KITS)
Department of Electronics, IT, BT and S&T, Government of Karnataka.,
BMTC – Central Offices Building,
TTMC 'B' Block, 4th Floor,
Shanthi Nagar, KH Road,
Bengaluru 560 027

Subject: Authorization letter for tender number Ref._____Dated

Reg: Tender Notification Number_____Dt.

Dear Sir,

This is with reference to above subject of Procurement of _____for your department. We would like to authorize M/s._____who is a business associate/partner of <OEM> in India to participate in the above tender, and execute the same if awarded.

We hereby extend our full support as per terms and conditions of the tender and the contract for the services offered against this invitation for tender offer by the M/s _
.....We hereby commit to the tender terms and conditions and will not withdraw our commitments during the process and or during the period of contract.

Your faithfully,

For "Company Name"

"Name of the person"

"Designation"

Annexure-7

Tender notification KITS/ADMN/PUR/3/2022-AA-KITS Dated: 25-03-2023

DETAILS OF THE BIDDER

Sl. No.	Particulars	Details
1.	Name of the Bidder	
2.	Address of the Bidder	
3.	Status of the Company (Private Limited / LLP)	
4.	Details of Incorporation of the Company CIN or LLP	
	Details of Registered Partnership Firm	
5.	Details of Commencement of Business	
6.	Goods and Services Tax Registration Number(GSTIN)	
7.	Permanent Account Number (PAN)	
8.	Name & Designation of the authorized person to whom all references shall be made regarding this tender	
9.	Mobile Number of the Authorized person	
10.	Telephone No. (with STD Code)	
11.	e-Mail of the contact person:	
12.	Fax No. (with STD Code)	
13.	Website	
14.	Financial Details (as per audited Balance Sheets) (in Cr)	

15.	Year	2019-20	2020-21	2021-22
16.	Net Worth			
17	Turn Over			

Annexure-8

Tender notification KITS/ADMN/PUR/3/2022-AA-KITS Dated: 25-03-2023

TURNOVER DETAILS

TO WHOMSOEVER IT MAY CONCERN

This is to certify that the annual turnover furnished by << COMPANY NAME >> for last 3 years i.e. 2019-20, 2020-21, 2021-22 in the business of Desktops/All-in-One and Laptops and other IT products as below. This is as per the Statement of Accounts which has been duly verified by me and found correct.

Financial year	Total Turnover of the Company (Rs. in Lakhs)	Total Turnover from the business of supplying All-in-One Desktops and Laptops and other IT products (Rs. in Lakhs)
2019-20		
2020-21		
2021-22		

Place:

Date:

Seal & Signature of Chartered Accountant

Annexure-9

Tender notification KITS/ADMN/PUR/3/2022-AA-KITS Dated: 25-03-2023

UNDERTAKING ON BEING NOT BLACKLISTED

This is to certify that M/s----- is not blacklisted by Government of Karnataka or any of its agencies for any reasons, whatsoever and not blacklisted by Central / any other State / UT / Government, or its agencies for indulging in corrupt, or fraudulent practices or for indulging in unfair trade practices as on date.

Company Secretary / Authorized Signatory

Name of Signatory:

Bidder Name:

Date:

Place: Bengaluru

Annexure-10

Tender notification KITS/ADMN/PUR/3/2022-AA-KITS Dated: 25-03-2023

Satisfactory Certificates for having supplied and Installed Desktops / All-in-One and Laptops

Year	Name of the Department /Agency	No. of All-in-One Desktops and Laptops, Printers and Softwares supplied and installed	Certificate Enclosed Yes/No	Remarks
2020-21				
2021-22				

Company Secretary / Authorized
Signatory Name of Signatory:

Bidder Name:

Date:

Place: Bengaluru

Annexure-11

Tender notification KITS/ADMN/PUR/3/2022-AA-KITS Dated: 25-03-2023

FORMAT FOR DECLARATION OF ACCEPTANCE OF TERMS AND CONDITIONS IN **RFP**

To,
Sir/Madam,
m,
Subject:
Ref no : Tender no

Sir/Madam,

I have carefully gone through the Terms & Conditions contained in the RFP document No.

Regarding supply and Providing 3 years onsite warranty for All-in-One Desktops, Laptops, Printers and Softwares.

I declare that all the provisions of this RFP/Tender Document are acceptable to my company. I further certify that I am an authorized signatory of my company and am, therefore, competent to make this declaration.

Yours faithfully,

(Signature of the Bidder)
Printed Name:
Designation:
Date:

Annexure-12

Tender notification KITS/ADMN/PUR/3/2022-AA-KITS Dated: 25-03-2023

FORMAT FOR UNDERTAKING ON LITIGATION(S)

This is to certify that M/s ----- is not involved in any major
Litigation that may have an impact of affecting or compromising the delivery of services as
required under this RFP.

Company Secretary

Name of Signatory:

Bidder Name:

Date:

Place:

Annexure-13

Tender notification KITS/ADMN/PUR/3/2022-AA-KITS Dated: 25-03-2023

POWER OF ATTORNEY EXECUTED BY THE BIDDER IN FAVOR OF THE
PRINCIPAL OFFICER OR DULY AUTHORIZED REPRESENTATIVE,
CERTIFYING HIM AS AN AUTHORIZED SIGNATORY FOR THIS TENDER

To
The
Managing Director
Karnataka Innovation and Technology Society (KITS)
Department of Electronics, IT, BT and S&T, Government of Karnataka.,
BMTC – Central Offices Building,
TTMC ‘B’ Block, 4th Floor, Shanthi nagar,KH Road,
Bengaluru 560 027

Subject: Authorization letter for tender number Ref. _____ Dated _____

Reg. Tender Notification Number _____ Dt. _____

Dear Sir,

This is with reference to above subject of Procurement of.....for your department.

I/We, Managing Director/Partner of bidder M/s.....hereby solemnly authorize Shri.
.....who is a(Designation) of our company/LLP
For the purpose of representation and making statement, clarification and furnishing documents etc.
with regard to procurement of All-in-One Desktops and Laptops. The statement and clarification
made by the said authorized representative is binding on us. I/we have attested his signature of the
authorized representative as under.

Yours faithfully,

For “Company Name”
“Name of the person”
“Designation”
Signature of the Authorized representative

Attested

Schedule-I

Tender notification KITS/ADMN/PUR/3/2022-AA-KITS Dated: 25-03-2023

Format for Commercial Bidding for All-in-One Desktops, Laptops, Printers and Software as specified in Annexures-1, 2, 3 and 4

Sl. No	Item	Net Price per Unit	GST	Total Price per Unit	No. of Units	Total Price for Units in Rs
1	2	3	4	3+4=5	6	5x6 = 7
	All-in-One Desktop (As per Annx-1)					
	Laptop (As per Annx-2)					
	Printer (As per Annx-3)					
	MS-Windows 11 Pro (As per Annx-4)					
	MS Office Professional 2021 License (As per Annx-4)					
	Adobe Acrobat Reader Pro (As per Annx-4)					
	Adobe Package (As per Annx-4)					
	Antivirus (As per Annx-4)					
	Video Editing Software (As per Annx-4)					

“Price” should be inclusive of all the costs such as Transportation, Taxes & Duties, Theft and Accidental Insurance, Configuration and Installation of OS, supply, and installation of Desktops/All-in-One, Laptops, Printers and Software-MS- Office professional Software license, Antivirus software license, Adobe Reader, Adobe Package, Video Editing Software, warranty etc.

I, (Name and designation) authorized representative of M/s.

.....and agree to all the terms and conditions specified in the tender notification.

Date:

Place:

Seal with Signature